



Looking for work in Switzerland

Expertise in Labour Mobility has prepared practical guides to support you in your job-hunting abroad. A thorough preparation will give you a head start in the country of your choice.

Editorial Review

The *Looking for work in Switzerland* guide tells you about CV writing, recruitment practice, country profile and management differences. It's the first step on your route to success abroad. Because, an international career needs more than just a mere CV translation!

Country Profile

- The capital city of Switzerland is Bern.
- Switzerland is a linguistic melting pot with three official federal languages.

Work permits in Switzerland

- The permits are divided into four groups: A, B, C and F.
- There is a fixed number of work permits for foreigners, allocated according to a company.

Writing a CV and application letter in Switzerland

- Swiss recruiters attach great importance to work experience.
- The Swiss application letter is handwritten, well structured and short.

The application procedure in Switzerland

- Be prepared for questions about the company and your motivation for a particular job.
- Sometimes psychological and psychometrical tests are used in the Swiss application procedure.

Management culture in Switzerland

- The culture of companies can vary somewhat depending on whether they are in the German, French or Italian area of Switzerland.
- The Swiss are considered hard, but fair bargainers.



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This one pager is based on the *Looking for work Switzerland* guide, the international jobseeker's travel companion on a route to success. If you want to learn more about life and work in Switzerland, why wait any longer? Order the complete *Looking for Work in Switzerland* guide now and start your international career today!

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